

**New Hampshire School Administrative Unit #15**  
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**Margaret W. Polak**  
*Assistant Superintendent*

**Charles P. Littlefield, Ed.D.**  
*Superintendent*

**Karen F. Lessard**  
*Business Administrator*

August 31, 2017

Dear Parents and Students:

We are rapidly approaching the time when inclement weather may affect the opening and/or closing of schools in Hooksett. In order to insure the smoothest possible efforts in dealing with these situations, please proceed according to the following guidelines:

**HOOKSETT STUDENTS ATTENDING MANCHESTER HIGH SCHOOLS**

**School Cancellation or Delayed Opening** announcements will be made on the following:

**WMUR-TV/Channel 9      Website: [www.wmur.com](http://www.wmur.com)**

**There will be no high school transportation should school be cancelled in Hooksett.**

1. Should there be a **Delayed Opening in effect in Hooksett AND Manchester, there will be a two hour (2) delay** in transportation.
2. Should the **Delayed Opening procedure be in effect in Hooksett, but not in Manchester**, school transportation will still be **two (2) hours** later than normal to Manchester.
3. Should the **Delayed Opening procedure be in effect in Manchester, but not in Hooksett**, high school transportation **will be delayed by three (3) hours**.
4. Should students in the **Hooksett schools be sent home early, but not in Manchester**, arrangements will be made to provide high school students with transportation by school bus from Manchester prior to the Hooksett closing. Student in the high schools will be notified through the high school intercom system.

Thank you for your cooperation in this matter.

Sincerely,



Charles P. Littlefield, Ed.D.  
Superintendent of Schools