

COMMITTEE AND SUB-COMMITTEE MEETING MINUTES

DISTRICT: Hooksett

TYPE OF MEETING: Facilities

DATE/TIME/LOCATION OF MEETING:

2/2/2026 4:30 pm David R Cawley Media Center

ATTENDEES:

Present: Dean Farmer Director of Facilities, Jillian Godbout School Board, Ben Loi Principal, William Rearick Superintendent, David Hutchison community member, Gary Gagnon, Community Member, Doug Proctor from Turner Group

Absent: John Pieroni community member, Chris Saab, James Glassman, Lisa Raiche, Christian Dupont, Steven Vincent, Joseph Coski, Nick Mercier, Kevin Learnard, Brenda Marcotte, Bob Barker, School Board Member,

Meeting call to order: 04:32pm

Old Business:

1. Community Information Night – February 18 6:30pm at Memorial in the Cafe

- Review goals and agenda for the event
 - Why are we spending this money? What is the cost affective issue? Share the data on the general maintenance verse the ER maintenance over the last two year at least. The cosmetics aren't getting done because of the Emergency issues.
- Finalized the event script

Jillian Godbout opens, Dean Farmer follows, John Peironi goes third, then Harvey / Turner Group presents on their findings and observations and then Jillian goes back up talks about how we took the 20 million and came to 7.25 million which means the tax impact is X. Then take questions from the crowd.

Jillian will reach out to the National Honor Society / Builders Club for Child care. **Still needs to do.**

Confirm speaking roles and responsibilities

2. Communications Plan for Community Night

- Review current outreach efforts
- Discuss additional communication strategies
 - Website Dean **Still need to do**
 - Social media Jillian
 - Library Jillian Godbout **still need to do**
 - Green Ribbon campaign PTA stated they were going to do it but haven't heard anything more
 - Flyers / email distribution Ben

New Business:

4 Capital Improvement Plan (CIP) Review

- Reviewed the first draft of the CIP
- Gary brought in a system to help plot out maintenance so items don't get overlooked.
- Talked about hiring a maintenance person to do the maintenance that we need to put into place so we can make a CIP a successful plan.

5. Next Steps & Upcoming Meetings

- Schedule next meeting at the community night it will be after the election.

TIME OF ADJOURNMENT 05:30pm

NAME OF RECORDING SECRETARY: Jillian Godbout